

# Community Innovation Application Form

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## Section 1: Applicant Information

1. Organization/Business Name:
2. Organization/Business Type:
3. Business License Number and Expiration Date:
4. Briefly describe the services the business or organization provides to the community? (150 words max)

**What is the core function(s) of your business/organization. Generally, in what ways does your business/organization provide benefit to the community.**

5. Hours of Operation:  
SUN:            MON:            TUE:            WED:            THURS:            FRI:            SAT:
6. Total Full-Time Employees/Volunteers:
7. Total Part-Time Employees/Volunteers:
8. Is the property owner willing to act as an Energy Resilience Hub?    Yes    No  
(See Introduction in Notice of Funding Opportunity for description)

## Section 2: Property Information

1. Full name of property owner:
2. Parcel number: **Generally can be found at <https://usvi.mapgeo.io/> or <https://propertytax.vi.gov/>**
3. What is the total number of WAPA accounts associated with this property?
4. Please include a WAPA bill (not more than 3 months old) as an attachment for each location you intend to equip with solar and battery.    ☐ Included
5. Do you authorize VIEO to obtain additional power usage information from WAPA based on the account numbers in bills provided?    Yes    No    **WAPA may share detailed time of day usage.**
6. Does the property have an existing/operable generator on site? If yes, what kW size?
7. Is the property in a flood zone?    Yes    No    Not Sure
8. In what year was the building constructed

9. Lead/Asbestos test attached:                      Yes      No      **Not required for submittal, but may be needed later depending on year built.**
10. Is the property in a historic district?      Yes      No
11. Does the property owner have property insurance?      Yes      No
12. Do you own the building where your organization is domiciled?      Yes      No
13. Are you a tenant with a lease agreement?      Yes      No
14. If you answered yes to question 13, what is the term of your lease?
15. If leasing, are you authorized to make improvements to the roof and power systems:      Yes      No
16. If you are leasing, has the property owner agreed to assume responsibility for the long term maintenance of any CEI improvements in the event you no longer lease the site?      Yes      No
17. Is the host site available as a shelter or other type of resource to the community during a natural disaster or extended power disruption? If yes, please describe (150 words)

### **Section 3: Environmental Information**

1. Describe the project's purpose and need:

**Describe how on-site renewable power generation would provide a benefit to your organization and your ability to positively impact community development needs.**

2. Project site details:
  - a. Address:
  - b. Size of parcel:
3. Size and description of existing buildings:
4. Describe the current state or condition of the site (please reference photos included as attachments and provide as much detail as possible):
5. Describe the beneficiaries of this community focused organization and their economic/socio-demographic background to the extent known(150 words max)

To the best of your knowledge, please elaborate on how the installation of a renewable power and battery backup systems at your place of business addresses an economic need. Describe any negative economic and demographic trends that would be likely to continue in the absence of the project.

6. How does this project respond to current economic and demographic trends?

Based on the needs of the community you serve, how would on-site renewable power generation address the economic and community needs of the population you serve? Describe any economic and demographic trends that would be likely to continue in the absence of the project.

7. How would this project benefit the Community?

Overall, how would on-site renewable power generation at your site benefit the community as a whole?

8. Number of people served by the business daily:

a. Percentage of people served that are LMI: %

9. Organization Energy Burden:

a. Average Monthly Electricity Cost: \$

b. What are the facility's average monthly operational expenditures: %

c. If energy costs were zero, how would those savings be re-allocated within your organization?

10. Ability to provide operation and maintenance to the installed system in accordance with Section 4.0 of the Notice of Funding Opportunity: Yes No

a. Please explain

11. Is there any existing solar or battery capacity already installed at the host site? Describe:

12. Have any Environmental reviews been conducted at this site(s) in the past? If yes, please list document titles below and provide copies

### **Attachments Checklist**

1. Property Insurance Documentation
2. Flood Insurance (if applicable)
3. Lease Agreement (if applicable)
4. Copy of Current Business License
5. Photos of site and structures
6. Environmental Review (if any prior reviews are available)
7. Lead/Asbestos Test Results (if applicable)
8. Business Utility Bills and Energy Burden Data

### **Section 3: Signature**

I certify that all information supplied herein is true and correct. I acknowledge that I have read, understand, and agree to the Community Electrical Innovation Program Notice of Funding Opportunity and understand all terms and conditions. I understand that the VIEO reserves the right to inspect properties, documents, and items to ensure accuracy.

### **Submission Instructions**

Please submit your application and supporting documents either in person or via email. In-person submittals can be hand delivered to our offices at either #2 Estate Carlton Suite 3 on St. Croix, or # 8000 Nisky Center 2nd Floor Ste 208 on St. Thomas. Email submissions may be sent to [info@eo.vi.gov](mailto:info@eo.vi.gov)