



Government of the Virgin Islands
Office of the Governor
Virgin Islands Energy Office



Virgin Islands Battery Energy Storage (VIBES) Rebate Program

Consumer Information Package

This Rebate Program is supported by the U.S. Department of Energy
State Energy Program Bipartisan Infrastructure Law (SEP BIL)
Funding Opportunity EE0010105

Program Launch Date: May 24, 2024

REBATES ARE SUBJECT TO THE AVAILABILITY OF FUNDING

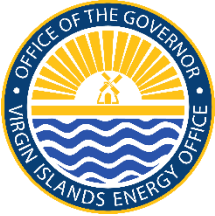
Program Information

The Virgin Islands Energy Office (VIEO) introduces the VI Battery Energy Storage (VIBES) Rebate Program. This program is made available through the State Energy Program Bipartisan Infrastructure Law (SEP BIL) EE0010105.

The VIBES program aims to increase Energy Resiliency in the territory by lowering the cost barrier to adoption of battery energy storage options.

The program will afford residents the opportunity to increase their energy resiliency and bridge gaps in utility services in the U.S. Virgin Islands. The program benefits will contribute both financially and environmentally to meet established goals:

1. Increase coverage during service interruptions.
2. **Allow homeowners increased access to energy resiliency and energy independence.**
3. Low maintenance to owners – these battery systems require little to no maintenance, unlike fuel generators.
4. **VIBES is for battery systems with automatic whole or partial home backup only and cannot include solar on permits.** Stationary battery storage systems must be certified to UL9540 or UL1973.
5. VIBES systems purchased outside of VIEO Vendors List are subject to increased rebate application processing time due to thorough technical review by VIEO team and the **additional requirement of an approved Electrical Final Certificate from the Department of Planning and Natural Resources (DPNR).**
6. Owners who have battery systems may be eligible for a federal tax credit. Please visit the following site for more information:
<https://www.irs.gov/credits-deductions/residential-clean-energy-credit>



VIRGIN ISLANDS ENERGY OFFICE

VI Battery Energy Storage (VIBES)

Rebate Program

TERMS AND CONDITIONS

Program Launch: May 24, 2024



REBATE PROCESS

Rebates will be distributed on a first-come, first-served basis.

VIBES Rebate Required Supporting Documentation:

1. Completed IRS W-9 form (with mailing address noted)
2. USVI Government-issued ID:
 - ◆ A copy of the applicant's valid USVI driver's license **or**
 - ◆ A valid US Government-issued ID and copy of stamped USVI Tax Return
3. A copy of your most recent VI WAPA bill.
4. A copy of the itemized receipt showing paid in full.
5. Signed VIBES Rebate Program Terms and Conditions.
6. A copy of the approved DPNR Electrical Permit is required for all systems.
7. Battery Energy Storage System (BESS) technical specification sheets with **clearly highlighted UL9540 or UL1973 certification.**
8. Automatic Transfer Switch technical specification sheets.
9. Proof of installation photos to be included in submission:
 - ◆ Battery module
 - ◆ Automatic transfer switch or Smart critical load panel or Gateway
10. If the battery system is purchased and installed outside of VIEO Vendor List, all the above documents are required, and you **must also provide an approved DPNR Electrical Final Certificate** at time of application submittal.

To apply for a rebate:

1. **All documentation listed above must have matching applicant name.**
2. After purchasing the approved battery, **applicants must have the system permitted and installed before submitting their application.** In the case of systems purchased outside of vendor list, applicants must also submit an approved DPNR final inspection form.
3. Applicants may apply online or in person through our offices with the required supporting documentation.

St. Thomas Office: 8000 Nisky Center, 2nd Floor, Suite 208

St. Croix Office: #2 Estate Carlton, Suite 3, Frederiksted

4. If you do not have Internet access or require assistance, please contact the Program Administrators at:

Carl Joseph, Energy Analyst II
Email: carl.joseph@eo.vi.gov

Kieshawne Green, Energy Policy Analyst
Email: Kieshawne.green@eo.vi.gov

APPLICANT REQUIREMENTS

As a condition for receiving the VIEO VIBES Rebate, you (the applicant/purchaser) must comply with the requirements below. You are responsible for reviewing the VIEO VIBES Rebate Program requirements before applying for a rebate.

Program Requirements:

1. The applicant must be a full-time resident of the US Virgin Islands.
2. The applicant must be:
 - ◆ An owner of a single-family home, multi-family home, or condominium
 - ◆ An owner of a small business or non-profit
3. The applicant must have an active VI WAPA electrical account registered in the name of the applicant.
4. Be a purchaser of a new and approved grid-interactive battery energy storage system that provides automatic whole or partial home battery backup by means of either an automatic transfer switch or smart critical load panel. **VIBES program is for new installations of integrated battery energy storage solutions and is not intended as an addition to pre-existing battery systems.**
 - ◆ Battery storage systems must be certified to UL9540 or UL1973
 - In 2016, UL introduced the first edition of UL9540 as the Standard for Safety of Energy Storage Systems and Equipment. Since then, the International Fire Code (IFC), International Building Code (IBC), and NFPA 1 and NFPA 855 fire codes have all required that electrochemical ESS be listed to UL9540.
 - ◆ Battery storage installation must consist of new equipment
 - ◆ Battery system capacity must be minimum of 3 kWh and up to 21 kWh
5. Electrical Permit from DPNR must be completed and submitted with completed VIBES Rebate Program Application. Systems purchased outside of VIBES Vendor List must also submit approved DPNR Electrical Final Certificate.
 - ◆ Permits must be submitted by a licensed electrician
 - ◆ Permits should only account for the battery energy storage
 - ◆ **Applications that include Solar on permit will not be accepted!**

Rebate Overview:

Rebate amount of **\$300/kWh of installed storage capacity, up to \$6,000** for approved battery purchase.

Rebate Limitations:

1. VIEO VIBES Rebates are limited to one (1) application per household (i.e., individual) or small business/non-profit. Applicants may not apply multiple times for additional homes or businesses.
2. Rebates will be distributed on a first-come, first-served basis and issued to qualifying recipients. Rebates are subject to availability of funds through the SEP BIL Grant EEO010105, VIEO VIBES Program Rebate.

By checking the terms and conditions box, you (the applicant) agree to the following:

- ◆ I understand that VIEO reserves all rights and remedies available under the law to enforce the terms of this agreement.
- ◆ I understand that any false statement made in the submitted information may be punishable under Virgin Islands Law, and in accordance with any applicable statute.
- ◆ I understand that VIEO reserves the right to modify these terms and conditions and/or terminate the VIEO VIBES Rebate Program at its sole discretion.
- ◆ I understand that the submittal of a rebate application form does not guarantee a rebate.



Applicant Name, (Last, First, MI)

Applicant Signature

Date



VIRGIN ISLANDS BATTERY ENERGY STORAGE REBATE APPLICATION

INCOMPLETE AND UNSIGNED APPLICATIONS WILL NOT BE ACCEPTED!

Please check off & attach the following to your application:

- Completed Rebate Application/Terms & Conditions
- Completed IRS W-9 form (with mailing address noted)
- USVI Government-issued identification
- Itemized Invoice and/or Sales Receipt/Agreement
- DPNR Electrical Permit
- Copy of the most recent VI WAPA electric bill
- Battery and Automatic Transfer Switch Specification Sheet

For small business & non-profit organizations:

- USVI Business License
- Non-profit or Not-for-Profit documents

Section 1: Applicant Information

Name: (Last, First, Middle Initial) _____

Business or Entity Name: _____ **Non-Profit/Not-for-Profit**

Last 4 Digits of SSN or EIN: _____ **E-mail Address:** _____

Installation/Physical Address: _____

Current Mailing Address: _____

Telephone: _____ **Mobile/Cell:** _____ **Historic Building:** Yes No

Section 2: Product Information — Vendor and Installer

Vendor Name: _____	Item #1: _____
Address: _____	Brand Name: _____
City/State/Zip: _____	Model #: _____
	Serial #: _____
Storage Capacity (kWh): _____	Item #2: _____
	Brand Name: _____
	Model #: _____
Total Price: _____	Serial #: _____
Quoted Rebate: _____	Item #3: _____
Purchase Date: _____	Brand Name: _____
Receipt/Invoice #: _____	Model #: _____
	Serial #: _____

I certify that all information supplied herein is true and correct. I understand that the VIEO reserves the right to inspect items to ensure installation at the above address. Failure to install rebate items at the address listed above will result in repayment or return of rebate funds. **I understand that non-compliance with the rebate program rules and regulations is considered fraudulent and prosecutable, and that payment is contingent on the availability of funds.**

APPLICANT SIGNATURE _____ **DATE** _____

Section 3: Questionnaire

Was there existing battery storage at this site? Yes No Was there existing solar at this site? Yes No Are you planning on adding solar? Yes No

Would you have purchased battery storage if this rebate was not offered? Yes No

How did you hear about this program? Social media Radio Newspaper Other _____

VIEO INTERNAL SECTION (DO NOT COMPLETE) — Check off and attach all the following:

- Rebate application & Signed Terms & Conditions
- IRS W-9 form (with mailing address noted)
- USVI government-issued identification
- Itemized Invoice and/or Sales Receipt/Agreement
- DPNR Electrical Permit
- Copy of most recent VI WAPA electric bill
- Battery & Automatic Transfer Switch Specification Sheet

For small business & Non-Profit organizations:

- USVI Business License
- Non-Profit or Not-for-Profit documents

Notes: _____

Reviewed By: _____

VIRGIN ISLANDS BATTERY ENERGY STORAGE REBATE PROGRAM

APPLICATION INSTRUCTIONS

WHO CAN APPLY?	HOW TO APPLY?
<ul style="list-style-type: none"> ◆ This rebate offer applies to all legal residents of the U.S. Virgin Islands and must be domiciled (established as your PRIMARY residence) in the Territory. ◆ The VIEO will take the following for proof of residency, i.e., VI income tax return or USVI government issued identification (<i>driver's license, voter's ID card, or senior citizen ID card</i>). ◆ REBATES ARE NOT AVAILABLE FOR GOVERNMENT PURCHASES. ◆ Small businesses (VI WAPA electric bill with an average of 2,500 kWh/month or less) ◆ Non-profits or Not-for-Profit organizations ◆ Applicants can submit one application as an individual and one as a small business owner, each not to exceed a rebate amount of \$6,000. The IRS W-9 information must reflect the respective mailing address. 	<ul style="list-style-type: none"> ◆ The VIEO will only accept applications for purchases made on or after the program launch date. ◆ Applications can be obtained from the VIEO offices, or online at energy.vi.gov ◆ Name on the rebate application, IRS W-9 form, VI WAPA electric bill, and sale receipt(s) MUST match! ◆ COMPLETE ALL INFORMATION including the questionnaire, which is used for data collection in determining future grant opportunities. ◆ Submit in person to: VIRGIN ISLANDS ENERGY OFFICE <ul style="list-style-type: none"> ○ ST. CROIX — #2 Estate Carlton, Suite 3, Frederiksted ○ ST. THOMAS — 8000 Nisky Center, 2nd Floor, Suite 208 ◆ Send by email to: <ul style="list-style-type: none"> ○ Carl Joseph — carl.joseph@eo.vi.gov ○ Kieshawne Green — kieshawne.green@eo.vi.gov ◆ Apply online at https://energy.vi.gov/vibes
WHAT DO YOU NEED?	PROGRAM RULES AND REGULATIONS:
<ul style="list-style-type: none"> ◆ Completed Rebate Application ◆ Signed VIBES Terms and Conditions ◆ IRS W-9 form (with applicant's <u>mailing address</u>) ◆ USVI government issued identification (driver's license, voter's ID card, or senior citizen ID card) ◆ A copy of your most recent VI WAPA electric bill (in applicant's name) ◆ Original invoice/receipt with the product information and pricing itemized ◆ Battery system capacity at or under 21 kWh ◆ Small commercial business: <ul style="list-style-type: none"> ○ Current business license ◆ Non-profit or Not-for-Profit: <ul style="list-style-type: none"> ○ 501(c)(3) Verification Letter ○ Articles of Incorporation ○ Certificate of Good Standing 	<ul style="list-style-type: none"> ◆ REBATES ARE SUBJECT TO THE AVAILABILITY OF FEDERAL FUNDS. THEREFORE, THIS PROGRAM MAY BE TERMINATED AT ANY TIME WITHIN THE PROGRAM CYCLE. ◆ Accepted rebates will not exceed the maximum rebate amount of \$6,000. ◆ Systems must be battery backup only, no systems installed with solar will be accepted. ◆ Those with existing solar-only systems, may install new battery systems under the VIBES program (no replacement of existing batteries or adding onto existing battery banks). ◆ The VIEO reserves the right to share payment (rebate) information with the VI Bureau of Internal Revenue. ◆ The VIEO reserves the right to inspect items to ensure that they are indeed at the address listed on the rebate application. <i>Non-compliance will result in a request for the return of funds by the applicant and/or prosecution for fraud.</i> ◆ The VIEO reserves the right to add, delete or change the program rules at our discretion. Modification to the rebate application is not allowed.

If you have any questions or need further assistance, please contact us:

St. Croix at (340) 713-8436 (VIEO)

St. Thomas at (340) 714-8436

Thank you for your contribution to making the USVI more energy resilient!

**Request for Taxpayer
 Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1	Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)
	2	Business name/disregarded entity name, if different from above.
	3a	Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____
	4	Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b	If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>
	5	Address (number, street, and apt. or suite no.). See instructions.
	6	City, state, and ZIP code
	7	List account number(s) here (optional)
		Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

	Social security number					
	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%; border: 1px solid black; height: 20px;"></td> <td style="width:3%; text-align:center;">-</td> <td style="width:33%; border: 1px solid black; height: 20px;"></td> <td style="width:3%; text-align:center;">-</td> <td style="width:33%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-		-	
	-		-			
	or					
	Employer identification number					
	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:10%; border: 1px solid black; height: 20px;"></td> <td style="width:5%; text-align:center;">-</td> <td style="width:85%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-			
	-					

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they