



Government of the Virgin Islands
Office of the Governor
Virgin Islands Energy Office



E-Mobility Electric Vehicle (EV) Rebate Program

Consumer Information Package

This Rebate Program is supported by the U.S. Department of Energy
State Energy Program Bipartisan Infrastructure Law (SEP BIL)
Funding Opportunity EEO010105

Honoring purchases made on or after April 1, 2023

REBATES ARE SUBJECT TO THE AVAILABILITY OF FUNDING

Program Information

The Virgin Islands Energy Office (VIEO) State Energy Program Bipartisan Infrastructure Law (SEP BIL Grant EE0010105) E-Mobility (Electric-Mobility or EM) Rebate Program goal is to provide financial incentives to residents for the purchase of approved Battery Electric Vehicles (BEVs) and Electric Bicycles (E-Bikes).

The program will afford residents the opportunity to reduce fossil fuel dependency, while encouraging the growth of EVs and E-Bikes demand in the U.S. Virgin Islands. The program benefits will contribute both financially and environmentally to meet established goals:

1. Promote transportation electrification throughout the Territory.
2. Afford residents the opportunity to make energy conservation upgrades.
3. Afford residents the opportunity to experience energy cost savings.
4. Outlined in the U.S. Virgin Islands Vehicle Electrification Roadmap (2022) to comply with the Territory's goal of reducing fossil fuel dependency by 60% by 2025.

Consumers who invest in EVs realize lower fuel costs, better quality vehicle performance, and the opportunity to capitalize on local financial incentives and federal tax credits. In fact, households with photovoltaic (PV) systems can use the excess power produced to charge EVs, and businesses in locations with charging stations can capitalize on that access.

E-Bikes are also eligible for rebates, and they provide an alternative electrified transportation option within the Territory.

Your purchase of an approved, zero emission, battery electric vehicle (BEV), or fuel cell vehicle (FCV) may qualify for up to an additional \$7,500 tax credit. For more information, go to <https://www.irs.gov/clean-vehicle-tax-credits>, or speak to a tax accountant.



VIRGIN ISLANDS ENERGY OFFICE

E-Mobility Rebate Program

TERMS AND CONDITIONS

Honoring purchases made on or after April 1, 2023



REBATE PROCESS

Rebates will be distributed on a first-come, first-served basis.

EV Rebate Required Supporting Documentation:

1. Completed IRS W-9 form (with mailing address noted).
2. USVI Government-issued ID:
 - ◆ If applying as an individual, a copy of the applicant's valid USVI driver's license **or** valid U.S. Government-issued ID and copy of stamped USVI Tax Return
 - ◆ If applying as an organization, such as a small business, non-profit, or not-for-profit (excluding dealerships), a copy of a local business license is required
3. A copy of the executed and signed vehicle purchase agreement.
4. A copy of the Electric Vehicle Title or Lien Letter.
5. Active USVI Auto Registration.
6. Signed EM Rebate Program Terms and Conditions.

E-Bike Rebate Required Supporting Documentation:

1. Completed IRS W-9 form (with mailing address noted).
2. USVI Government-issued ID:
 - ◆ If applying as an individual, a copy of the applicant's valid USVI driver's license **or** valid U.S. Government-issued ID and copy of stamped USVI Tax Return
 - ◆ If applying as an organization, such as a small business, non-profit, or not-for-profit (excluding dealerships), a copy of a local business license is required
3. A copy of the E-Bike receipt.
4. Signed EM Rebate Terms and Conditions.

To apply for a rebate:

1. **All documentation listed above must have matching applicant name.**
2. After taking possession of the approved, zero emission, battery electric vehicle and registering it with the USVI Bureau of Motor Vehicles (BMV), apply online or through our offices with the required supporting documentation or after purchasing an E-Bike from an approved vendor, apply online **or** through our offices with the required supporting documentation.
3. The Program Administrators will reserve your rebate funds after your completed application and required documents have been received.
4. Submit applications in person to the Energy Office locations below:

St. Thomas Office:

8000 Nisky Center, 2nd Floor, Suite 208
Phone: (340) 714-8436 (VIEO)

St. Croix Office:

#2 Estate Carlton, Suite 3, Frederiksted
Phone: (340) 713-8436 (VIEO)

APPLICANT REQUIREMENTS

As a condition for receiving the VIEO E-Mobility Rebate, you (the applicant/purchaser) must comply with the requirements below. You are responsible for reviewing the VIEO EM Rebate Program requirements before applying for a rebate.

Program Requirements:

1. Be a resident of the U.S. Virgin Islands or a U.S. Virgin Islands small business, non-profit, or not-for-profit (excluding dealerships) located and licensed to operate in the U.S. Virgin Islands. **Proof of U.S. Virgin Islands residency is required to complete a VIEO EM Rebate Application.**
2. Be a purchaser of a new or used eligible battery electric vehicle (BEV) purchased at a licensed Automobile Dealership in the Virgin Islands **or** at a licensed Out-of-Territory Dealership with a **final purchase price at or below the final sales and purchase price agreement of \$65,000† for new vehicles, and \$50,000‡ for used vehicles with under 20,000 miles.**
 - † **\$65,000 price cap does not include taxes, registration fees, delivery fees, incentives, or rebates, etc.**
 - ‡ **\$50,000 price cap does not include taxes, registration fees, delivery fees, incentives, or rebates, etc.**
3. Applications for used EVs that are within a maximum of four (4) model years old from the date of purchase will be deemed eligible. For instance, in 2024, used EV purchases including model years 2020 to 2024 will be acceptable, and this pattern will persist until funds are exhausted. To ensure eligibility for the US tax credit on used EVs, please refer to the irs.gov website.
4. Used vehicles **must** have a clean title, i.e., no salvaged, junk, reconstructed, rebuilt, water damaged, or dismantled titles.
5. Be a purchaser of a qualifying new E-Bike from an approved local vendor.
6. I understand I must keep ownership of this EV or E-Bike for at least three (3) years.

Rebate Overview:

- ◆ **\$5,000 rebate for approved new and used Electric Vehicles**
- ◆ **\$500 rebate for qualifying E-Bikes from approved vendor**

Rebate Limitations:

1. VIEO EM Rebates are limited to one (1) application per household (i.e., individual) and two (2) applications per business entity, i.e., small business, non-profit, or not-for-profit (excluding dealerships).
2. Rebates will be distributed on a first-come, first-served basis and issued to qualifying recipients. Rebates are subject to availability of funds through the SEP BIL Grant EEO010105, VIEO EM Program Rebate.

By checking the terms and conditions box, you (the applicant) agree to the following:

- ◆ I understand that VIEO reserves all rights and remedies available under the law to enforce the terms of this agreement.
- ◆ I understand that any false statement made in the submitted information may be punishable under Virgin Islands Law, and in accordance with any applicable statute.
- ◆ I understand that VIEO reserves the right to modify these terms and conditions and/or terminate the VIEO EM Rebate Program at its sole discretion.
- ◆ I understand that the submittal of a rebate application form does not guarantee a rebate.
- ◆ I understand I must keep ownership of this vehicle for at least three (3) years.



Applicant Name, (Last, First, MI)

Applicant Signature

Date



E-MOBILITY REBATE APPLICATION

INCOMPLETE AND UNSIGNED APPLICATIONS WILL NOT BE ACCEPTED!

Please check off & attach the following to your application:

- Completed Rebate Application
- Signed VIEO EM Rebate Terms & Conditions
- Completed IRS W-9 form (with mailing address noted)
- USVI Government-issued identification
- Copy of executed vehicle purchase agreement/E-Bike receipt
- Copy of Electric Vehicle Title or Lien Letter (EV Only)
- USVI Auto Registration (EV Only)

For small business & non-profit organizations:

- USVI Business License
- Non-Profit or Not-for-Profit documents

Section 1: Applicant Information

Name: (Last, First, Middle Initial) _____

Business or Entity Name: _____ **Non-Profit/Not-for-Profit**

Last 4 Digits of SSN or EIN: _____ **E-mail Address:** _____

Installation/Physical Address: _____

Current Mailing Address: _____

Telephone: _____ **Mobile/Cell:** _____ **Historic Building:** Yes No

Section 2: Product Information — EVs/E-Bikes

<p>Place of Purchase: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Total Price: _____</p> <p>Quoted Rebate: _____</p> <p>Purchase Date: _____</p> <p>Receipt/Invoice #: _____</p>	<p>EV Section: _____</p> <p>Make: _____</p> <p>Model: _____</p> <p>VIN: _____</p> <p>Year: _____</p> <p>Color: _____</p> <p>Miles: _____</p> <p>Registration Date: _____</p>
	<p>E-Bike Section: _____</p> <p>Make: _____</p> <p>Model #: _____</p> <p>Serial #: _____</p>

I certify that all information supplied herein is true and correct. I understand that the VIEO reserves the right to inspect items to ensure installation at the above address. Failure to install rebate items at the address listed above will result in repayment or return of rebate funds. **I understand that non-compliance with the rebate program rules and regulations is considered fraudulent and prosecutable, and that payment is contingent on the availability of funds.**

APPLICANT SIGNATURE _____ **DATE** _____

Section 3: Questionnaire

Would you have purchased an electric vehicle if this rebate was not offered? Yes No Will this be your primary vehicle? Yes No

What will you do with your old vehicle? discard give away sell trade-in continue to use

What was your average monthly gas expenditure? _____ What is your average monthly mileage driven? _____

Is there solar installed at your charging station? Yes No

VIEO INTERNAL SECTION (DO NOT COMPLETE) — Check off and attach all the following:

- Rebate Application & Signed Terms & Conditions
 - IRS W-9 form (*with mailing address noted*)
 - USVI government-issued identification
 - Copy of executed vehicle purchase agreement/E-Bike receipt
 - Copy of Electric Vehicle Title or Lien Letter (EV Only)
 - USVI Auto Registration (EV Only)
- For small business & Non-Profit organizations:**
- USVI Business License
 - Non-Profit or Not-for-Profit documents

Notes: _____

Reviewed By: _____

E-MOBILITY REBATE PROGRAM APPLICATION INSTRUCTIONS

WHO CAN APPLY?	HOW TO APPLY?
<ul style="list-style-type: none"> ◆ This rebate offer applies to all legal residents of the U.S. Virgin Islands as well as small businesses, non-profits, and not-for-profit organizations. ◆ To claim residency, the applicant MUST be domiciled (established as your PRIMARY residence) in the Territory. ◆ The VIEO will take the following for proof of residency, i.e., VI income tax return or USVI government issued identification (<i>driver's license, voter's ID card, or senior citizen ID card</i>). ◆ REBATES ARE NOT AVAILABLE FOR GOVERNMENT PURCHASES. ◆ Small businesses (VI WAPA electric bill with an average of 2,500 kWh/month or less) ◆ Applicants may submit a separate application as an individual resident, as well as a small business, non-profit, and not-for-profit organization (excluding dealerships); each not to exceed a rebate amount of \$5,000 on new and used EVs, and \$500 for qualifying E-Bikes from approved vendor. 	<ul style="list-style-type: none"> ◆ The VIEO will <i>only</i> accept applications for purchases made on or after the program launch of April 1, 2023. ◆ Applications can be obtained from the VIEO offices, or online at energy.vi.gov ◆ Name on the rebate application, IRS W-9 form, USVI vehicle registration, title, identification, and copy of the executed and signed vehicle purchase agreement MUST be the same! ◆ COMPLETE ALL INFORMATION including the questionnaire, which is used for data collection in determining future grant opportunities. ◆ Submit in person to: VIRGIN ISLANDS ENERGY OFFICE <ul style="list-style-type: none"> ○ ST. CROIX: #2 Estate Carlton, Suite 3, Frederiksted ○ ST. THOMAS: 8000 Nisky Center, 2nd Floor, Suite 208 ◆ Apply online at https://energy.vi.gov/electric-vehicles/
QUALIFIED ELECTRIC VEHICLES:	PROGRAM RULES AND REGULATIONS:
<ul style="list-style-type: none"> ◆ The purchase of an approved battery EV through this program must be for your own use, not for resale. ◆ New vehicles must: <ul style="list-style-type: none"> ○ Cost no more than \$65,000 ◆ Used vehicles must: <ul style="list-style-type: none"> ○ Cost no more than \$50,000 ○ Have no more than 20,000 miles ○ Not be older than four model years ○ Must have a clean title ◆ Have a battery capacity of at least 20 kilowatt hours (kWh) (EVs Only). 	<ul style="list-style-type: none"> ◆ REBATES ARE SUBJECT TO THE AVAILABILITY OF FEDERAL FUNDS. THEREFORE, THIS PROGRAM MAY BE TERMINATED AT ANY TIME WITHIN THE PROGRAM CYCLE. ◆ The VIEO reserves the right to share payment (rebate) information with the VI Bureau of Internal Revenue. ◆ Vehicles will need to be physically on site in St. Croix or St. Thomas for VIN verification prior to rebates being completed. ◆ <u><i>Non-compliance will result in a request for the return of funds by the applicant and/or prosecution for fraud.</i></u> ◆ The VIEO reserves the right to add, delete or change the program rules at our discretion. Modification to the rebate application is not allowed.

**If you have any questions or need further assistance, please contact us:
St. Croix at (340) 713-8436 (VIEO)
St. Thomas at (340) 714-8436**

Your purchase of an electric vehicle (EV) or fuel cell vehicle (FCV) **may qualify for up to an additional \$7,500 federal tax credit**, for more information, go to <https://www.irs.gov/clean-vehicle-tax-credits>, or speak to a tax accountant.

Thank you for your contribution to reducing fossil fuel dependency and greenhouse gases in the USVI!

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1	Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)		
	2	Business name/disregarded entity name, if different from above.		
	3a	Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.		
	<input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership)		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____	
	<input type="checkbox"/> Other (see instructions) _____			
	3b	If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions		<input type="checkbox"/> <i>(Applies to accounts maintained outside the United States.)</i>
	5	Address (number, street, and apt. or suite no.). See instructions.		Requester's name and address (optional)
6	City, state, and ZIP code			
7	List account number(s) here (optional)			

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number												
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Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they