



VIRGIN ISLANDS ENERGY OFFICE SOLAR PLUS FINANCING PROGRAM APPLICATION WORKSHEET



This is not an application. This is a worksheet you can use as a guide to the information you will need to enter into the online application. This form **cannot** be left with the Energy Office.

Applicant Information

Name _____ **Phone** _____
 This name must match the name on your property deed and must appear on the tax return. **2nd Phone** _____

Physical (Installation) Address _____ **Mailing Address** _____

Email Address(es) _____
 This is the primary method of communication the VIEO will use regarding your application. Be sure you can access this email and check it regularly.

District St. Croix St. Thomas St. John

Income

Gross Annual Income _____
 (This must match your 2021 VI Income Tax Return or Tax Summary) Enter the number on **Line 15** of form **1040-VI**

12 Month Average Consumption _____
 Use either your monthly summary from customer service or your consumption report from your online account. Use the table below to help find the average.

Total Income of other persons in the home

 List the income of any other person filing taxes under this address. Include a copy of this return with your uploaded documents

Average Consumption
Write down the consumption for the past 12 months

| | | | |
|--------|----|----|------------------------|
| 1. | 4. | 7. | 10. |
| 2. | 5. | 8. | 11. |
| 3. | 6. | 9. | 12. |
| Total: | | | Average: (total/12) |

Please be sure to include the following with your application.

- Your WAPA account summary – request in person or by phone from WAPA Customer Service
- or Your Monthly Consumption Report – download from your customer portal. Instructions online.

- Your property Deed

- A VI government-issued photo ID (driver’s license, senior citizen card, etc.)
- or A US Passport listing VI as place of birth.

- 2021 1040-VI Income Tax Return with IRB stamp
- or 2021 Income Tax Transcript – request with IRS Form 4506-T

Examples of these documents are available on our website or to view in office.