

**VIRGIN ISLANDS ENERGY OFFICE**  
**ENERGY EFFICIENCY & RENEWABLE ENERGY FINANCIAL INCENTIVES PROGRAM**

**REBATES ARE SUBJECT TO THE AVAILABILITY OF FUNDS**

(Please Print)

Application # \_\_\_\_\_

**NAME** \_\_\_\_\_

Last, First, Middle Initial

Social Security Number \_\_\_\_\_

Business Tax ID Number \_\_\_\_\_

**INSTALL**

**ADDRESS**

Street \_\_\_\_\_

City/State \_\_\_\_\_

Zip Code \_\_\_\_\_

**MAILING**

**ADDRESS**

Street \_\_\_\_\_

City/State \_\_\_\_\_

Zip Code \_\_\_\_\_

**TELEPHONE #** \_\_\_\_\_

**TELEPHONE #** \_\_\_\_\_

**HISTORIC BUILDING**

Yes  No

\*\*\*\*\* APPROVED VENDOR AND VIEO USE ONLY \*\*\*\*\*

Vendor's Name \_\_\_\_\_

Item(s): \_\_\_\_\_ Brand Name: \_\_\_\_\_

Address \_\_\_\_\_

Model #: \_\_\_\_\_

City/State \_\_\_\_\_ Zip Code \_\_\_\_\_

Serial #: \_\_\_\_\_

Vendor's Signature \_\_\_\_\_

Item(s): \_\_\_\_\_ Brand Name: \_\_\_\_\_

Price: \_\_\_\_\_ Quoted Rebate: \_\_\_\_\_

Model #: \_\_\_\_\_

Serial #: \_\_\_\_\_

**LED Bulb Watt(s):** \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**SWH System Type:** \_\_\_\_\_

**Purchase Date** \_\_\_\_\_

**RECEIPT #:** \_\_\_\_\_

I certify that all information supplied herein is true and correct. I understand that the VIEO reserves the right to inspect items to ensure that they are installed at the above address. Failure to install rebate item at the address listed above will result in repayment or return of rebate funds.

I understand that non-compliance with the rebate program rules and regulations is considered fraudulent and prosecutable.

**APPLICANT SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**QUESTIONNAIRE**

1. Are you buying this item as a  homeowner  tenant  landlord  small business owner?
2. Is the installation  single-family residence  2-4 family residence  condominium?
3. Major reason for making this purchase  replacement  household necessity  remodeling  new home  energy savings
4. If a replacement, is the new unit a  smaller size  same size  larger size  an additional unit?
5. Would you have purchased this item if the rebate were not offered?  Yes  No
6. What will you do with the old item?  discard  give away  sell  trade-in  continue to use
7. If purchasing bulbs, what type of bulb(s) are you replacing?  incandescent  fluorescent  CFL  Other \_\_\_\_\_
8. What is the wattage of the bulb(s) you are replacing? \_\_\_\_\_
9. How often do you replace bulb(s)? \_\_\_\_\_

**PLEASE HELP US DETERMINE THE DEVELOPMENT OF THIS PROGRAM BY ANSWERING THE FOLLOWING QUESTIONS:**

10. Have you received a rebate from VIEO before? If yes, year(s) \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Item(s) \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_
11. Household size: 1-3 \_\_\_\_\_ 4-6 \_\_\_\_\_ 7 or more \_\_\_\_\_
12. Household Income: \$19,000 or less \_\_\_\_\_ \$20,000-\$29,999 \_\_\_\_\_ \$30,000-\$39,999 \_\_\_\_\_ \$40,000-\$50,000 \_\_\_\_\_ \$51,000+ \_\_\_\_\_

# VIRGIN ISLANDS ENERGY OFFICE

## ENERGY EFFICIENCY & RENEWABLE ENERGY FINANCIAL INCENTIVES PROGRAM

### APPLICATION INSTRUCTIONS

- ◆ **NAME ON THE APPLICATION AND SALE RECEIPT MUST BE THE SAME.**
- ◆ Fill in all information including the questionnaire (print or type).
- ◆ Sign and date the form. Keep a copy for your records.
- ◆ Make certain that the vendor completes and signs his/her portion.
- ◆ Submit completed application and W-9 Form with the **ORIGINAL SALE RECEIPT** to the

### VIRGIN ISLANDS ENERGY OFFICE

#### ST. CROIX

No. 41 Estate Mars Hill, Frederiksted

#### ST. THOMAS

4605 Tutu Park Mall, Suite #231

NOTE: PHOTOCOPIES OF SALES RECEIPTS WILL NOT BE ACCEPTED.

### PLEASE NOTE THE FOLLOWING PROGRAM RULES AND REGULATIONS:

- ◆ **Rebate applications MUST be submitted to the VIEO within 30 CALENDAR DAYS of purchase – NO EXCEPTION!**
- ◆ **Highlighted areas MUST be filled out. Incomplete applications will be returned without being processed.**
- ◆ Applications not accompanied by an original sale receipt and signed W-9 form will be returned to sender without being processed.
- ◆ **REBATES ARE SUBJECT TO THE AVAILABILITY OF FUNDS. THEREFORE, THIS PROGRAM MAY BE TERMINATED AT ANY TIME.**
- ◆ Eligible items (products) MUST be purchased from a U.S. Virgin Islands business.
- ◆ **REBATES ARE NOT AVAILABLE FOR GOVERNMENT PURCHASES OR BUSINESS/ENTITIES WITH ENERGY CONSUMPTION OF 2500 kWh OR MORE.**
- ◆ Number of items per household per program cycle is limited to the amount shown on rebate list.
- ◆ **This rebate offer applies only to legal residents of the U. S. Virgin Islands (to claim residency, applicant MUST be domiciled in the Territory). The V.I. Energy Office reserves the right to request proof of residency, i.e., V.I. Income Tax documents and/or government issued identification.**
- ◆ The VIEO reserves the right to share payment (rebate) information with the VI Internal Revenue Bureau (IRB).
- ◆ The VIEO reserves the right to inspect items to ensure that they are installed at the address listed on the rebate application. Non-compliance will result in repayment of rebate funds by applicant and/or prosecution for fraud.
- ◆ **The VIEO reserves the right to add, delete or change program rules at our discretion. Modification to the rebate application is not allowable.**

### IMPORTANT NOTE:

- ◆ **ELIGIBLE ITEM(S) MUST BE INSTALLED AND OPERATIONAL WITHIN ONE HUNDRED AND TWENTY DAYS (120) OF PURCHASE DATE. REBATES WILL ONLY BE ISSUED ON OPERATIONAL SRCC-RATED SOLAR WATER HEATER SYSTEMS VERIFIED BY THE VIEO.**
- ◆ **The VIEO State Energy Program (SEP) will not implement any market title activity involving the purchase or installation of materials or equipment to Weatherize or otherwise supplement its existing Weatherization Program(s) targeting low-income households.**
- ◆ Contact the V.I. Energy Office at (340) 713-8436, extension 3603, if you have any questions.



## Request for Taxpayer Identification Number and Certification

Give form to the  
 requester. Do not  
 send to the IRS.

Print or type  
 See Specific Instructions on page 2.

Name (as shown on your income tax return)	
Business name, if different from above	
Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ ..... <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶	
Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
City, state, and ZIP code	
List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number
OR
Employer identification number

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

#### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,